

Notice of meeting and agenda

Consultative Committee with Parents

6.00 pm Wednesday, 7th June, 2023

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the webcast live on the Council's website.

Contacts

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1. Order of Business and Welcome by Convener

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Note of Previous Meeting

- 3.1 Note of Meeting of the Consultative Committee with Parents of 10 May 2023 – submitted for approval 5 - 12

4. Items for Discussion and Update

- 4.1 Executive Director's Update – verbal report
- 4.2 Edinburgh Learns Updates
- Learning Together
- 4.3 Response to the National Discussion – S Kelly

5. Connect

- 5.1 Update from Connect Representative

6. National Parent Forum

- 6.1 Update from National Parent Forum Representative

7. Dates of Next Meetings

- 7.1 Wednesday 11 October 2023 – 6pm – by Teams
Wednesday 6 December 2023 – 6pm – by Teams
Wednesday 13 March 2024 – 6pm – by Teams
Wednesday 15 May 2024 – 6pm – by Teams

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Joan Griffiths (Convener), Councillor Steve Burgess, Councillor Euan Davidson, Councillor Tim Jones, Councillor David Key, Councillor Simita Kumar and Labour Group Vacancy.

Information about the Consultative Committee with Parents

The Consultative Committee with Parents is a forum which:

- Provides a collaborative, solution-oriented discussion and consultation space with parents and carers on local and national issues
- Provides a parent/carer perspective to inform local and national level
- Makes a recommendation to the Council on the appointment of a parent representative (non-voting) to the Education Children and Families Committee
- Ensures parent groups ie National Parent Forum and Connect are represented
- Communicates with locality groups and the wider Parent Councils.

This meeting of the Consultative Committee with Parents is being held virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Lesley Birrell or Blair Ritchie, Committee Services, City of Edinburgh Council, Business

Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email lesley.birrell@edinburgh.gov.uk / blair.ritchie@edinburgh.gov.uk .

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

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Action Note

Consultative Committee with Parents

6pm, Wednesday 10 May 2023

Virtual Meeting held by Microsoft Teams

Present

Councillors Griffiths (Convener), Burgess, Davidson, Jones and Key.

In Attendance

Parent/Carer Representatives

Alex Ramage

Louise Collingwood

Naomi Barton

Sara Collins

Melissa Wilson

Marie Moore

Connect Representative

Patrick McGlinchey

Council Officers

Lorna French (Service Director, Education and Chief Education Officer)

Jackie Reid (Quality Improvement Manager, Children, Education & Justice Services)

Linda Lees (Interim Wider Achievement Service Manager, Children, Education & Justice Services)

Stephen Kelly (Senior Education Manager, Children, Education & Justice Services)

David McKee (Edinburgh Learns, Children, Education & Justice Services)

Catherine Chrystal (

Apologies

Councillor Walker.

	Subject	Decision/Action	Action Owner
1.	Welcome by Convener	Noted.	
2.	Declarations of Interest	None.	Committee Services
3.	Terms of Reference	<p>To confirm the Terms of the Reference as follows:</p> <p>The Consultative Committee with Parents is a forum which:</p> <ul style="list-style-type: none"> • Provides a collaborative, solution-oriented discussion and consultation space with parents and carers on local and national issues • Provides a parent/carer perspective to inform local and national level • Makes a recommendation to the Council on the appointment of a parent representative (non-voting) to the Education Children and Families Committee • Ensures parent groups ie National Parent Forum and Connect are represented • Communicates with locality groups and the wider Parent Councils. 	Committee Services
4.	Note of Meeting of the Consultative Committee with	<p>1) Approved as a correct record.</p> <p>2) To note that Naomi Barton was a parent council representative for Currie Community High School and also a member of the National Parent Forum.</p>	Committee Services

	Parents of 19 January 2023		
5.	Executive Director's Update	<ol style="list-style-type: none"> 1) To note the verbal update. 2) To note that Melissa Wilson would be part of the group to look at the use of spaces in schools, including social spaces. 3) To note that the Council had agreed to rename the Directorate Children, Education and Justice Services but that the Committee was still titled Education, Children and Families Committee. 4) To ask officers to consider the title of the Committee with a view to bringing it into line with the Directorate title and report back to the CCWP. 5) To ask Head Teachers to include in their newsletters, the steps they were taking to address the issue of vaping. 	<p>All members. Melissa Wilson/Lorna French</p> <p>Lorna French</p> <p>Lorna French</p>
6.	Education Reform	<ol style="list-style-type: none"> 1) To note the update. 2) To provide a summary to the CCWP of the key points of Professor Hayward's report on educational reform when it was published. 	Stephen Kelly
6.	Inclusion Review	<ol style="list-style-type: none"> 1) To note the update. 2) To agree that parents and carers should be part of the review process to ensure their views were embedded in the inclusion review and that they should be included in the stakeholder groups or reference groups. 	Lorna French

		3) To ensure appropriate mechanisms were in place to ensure wide parental involvement in the review.	
7.	Parental Involvement in Improvement Planning	1) To note the update. 2) To note that in terms of overall parental engagement and improvement strategy, an action plan was prepared and updated each year. Members asked to see more detail provided at a future CCWP on what was included in the action plan and what progress was being made.	Lynn Paterson/Lorna French
8.	Excursions	1) To note the verbal update. 2) To note that Sara Collins had agreed to participate in the group for integrated impact assessment for mitigating financial risks for excursions. 3) To note that this would be launched to schools as a tool for training for teachers. 4) To target schools to ensure a broader base for the IIA so as not to disadvantage young people from accessing experiences.	Linda Lees Linda Lees Lorna French
9.	Empowered Learning	1) To note the verbal update. 2) To note that members were invited to express views on empowered learning and digital learning as this project moved forward.	Lorna French

		<p>3) To note that the authority would welcome the support of parents and carers to roll out digital learning and that contact would be made to get them involved at the appropriate stage.</p> <p>4) To share progress from the Edinburgh Learns Board and the Teaching, Learning and Assessment Boards with members as appropriate.</p> <p>5) To ask parent representatives to liaise with Jackie Reid and Alex Ramage to discuss ways to develop an active relationship for the digital roll out.</p>	<p>Lorna French</p> <p>Jackie Reid</p> <p>Jackie Reid</p>
10.	Update from Connect Representative	<p>1) To note the update.</p> <p>2) To inform parent groups about the sessions in May being held on children's rights, refugees and asylum seekers and refreshers.</p> <p>3) To note that Connect had launched additional resources on website for member, such as guides to school inspections and on school improvement plans and to circulate the links to these to members.</p> <p>4) To note that Connect had been involved in the Hayward Review and they would keep all parent groups informed about progress.</p>	<p>Patrick McGlinchey</p> <p>Patrick McGlinchey</p> <p>Patrick McGlinchey</p>
11.	Update from National Parent Forum Representative	<p>1) To note the update</p> <p>2) Members to contract Naomi Barton, if they wanted to raise an issue at a national level, or if they want to join her as a representative for Edinburgh.</p>	<p>Naomi Barton</p>

		<p>3) To ensure dates for future CCWP meetings were planned in the council diary and for this to be better linked to localities and parent councils.</p> <p>4) To consider the best way of organising the meetings and that items were included on the agenda to ensure that all parties found the meetings most beneficial.</p> <p>5) To have discussions to ensure that there were proper linkages with the localities and parent councils.</p> <p>6) To check out ways of facilitating the parent council network to use teams, when interacting with other networks.</p>	<p>Committee Services</p> <p>Convener and Council Officers</p> <p>Council Officers</p> <p>Council Officers</p>
6.	Date of Next Meeting	Wednesday 7 June 2023 at 6pm by Teams	All

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